

**Neuropsychiatric Hospital, Aro, Abeokuta**

**P.M.B 2002, Abeokuta, Ogun State**

**External Advertisement**

**Invitation to Tender for Year 2016 Capital Project**

**PREAMBLE**

Applications are hereby invited from qualified Contractors to tender technical and financial bids for the following projects which will be funded through Year 2016 Capital Allocation:

**LOT 1 (2016) — Re-roofing and Re-modeling of Out-Patients' Clinic (OPC) at Aro, Abeokuta.**

**ELIGIBILITY CRITERIA**

**Interested Contractors/Companies are required to submit the following documents in sequential order as listed below:**

- (a) Certificate of Registration with Corporate Affairs Commission (C. A. C.);
- (b) Company's Tax Clearance Certificate for the last three (3) successive years (2013, 2014, and 2015);
- (c) Evidence of VAT Registration;
- (d) Evidence of Certificate/Exemption from PENCOS in accordance with Pension Reform Act (2004) including evidence of Remittances of Employees Pension Contributions/Deductions;
- (e) Evidence of Registration/Payment of Training contribution in compliance with the Statutory Provision of the Industrial Training Fund Act (2011) Amended;
- (f) A Sworn Affidavit that no officer of Neuropsychiatric Hospital, Aro, Abeokuta is a former or present Director, or has any pecuniary interest in the bid;
- (g) Evidence of Registration with the Bureau of Public Procurement (BPP);
- (h) Evidence of financial capability to execute the project (e.g. Current Bank Statement certified by the Company's Banker) and/or Banking Support;
- (i) Verifiable list of similar jobs successfully executed in the last three (3) years supported with letters of award of contracts, project costs. Job completion certificates etc;
- (j) Company's Audited Account for 2013, 2014 and 2015;
- (k) Company's Profile including Qualifications of key Personnel and Equipment;
- (l) Any other additional information that may enhance the company's application.

**Note:**

Documents (a) — (g) are RESPONSIVE CRITERIA, the absence of any automatically disqualifies the Bidder.

**SUBMISSION OF BIDS**

Bidding documents are available for collection at the Procurement Unit of the Hospital on payment of a non-refundable fee of N30,000.00 (Thirty Thousand Naira) only between **8:00a.m and 4:00p.m on official working days.**

Technical and Financial Bids are to be SEPARATELY SEALED with wax in envelopes indicating Lot number/title, name and address of the Bidder at the top left corner of the envelope with the Bidder's GSM Number/Reachable Number.

All documents should be submitted **on or before 3rd August, 2016 by 10:00a.m.** Bids will be opened on the same day

**The bids should be addressed to:**

**THE PROVOST AND MEDICAL DIRECTOR,  
NEUROPSYCHIATRIC HOSPITAL,  
P.M.B. 2002,  
ARO, ABEOKUTA.**

**ATTENTION: PROCUREMENT UNIT**

**Please note:**

- (1) The bids must be dropped in the Bid Box located in the Office of the Provost and Medical Director;
- (2) All submissions should be by hand. Courier delivery will not be considered;
- (3) Late submission will not be considered;
- (4) Only companies that pass technical evaluation will have their financial bids opened. The Hospital reserves the right to reject any or all tender documents;
- (5) Please visit the Procurement Unit of the Hospital for further information.

All Tenderers, Civil Society Organizations and interested Stakeholders are invited to Tender opening scheduled to take place immediately after the close of submission **on Wednesday, 3rd August, 2016 in the Boardroom, Postgraduate Building, Neuropsychiatric Hospital, Aro, Abeokuta.**

**SIGNED:**

**Head of Management**

**For: Provost and Medical Director**